

**Information Network of Kansas
Board Meeting
January 8, 2009**

The January 8, 2009 meeting was held at the KTEC Office, 214 SW 6th St, 2nd Floor, Topeka, KS 66603. At 10:04 a.m. Chairman Yunk called the meeting to order.

The following Board members and proxy were present: Stan Ahlerich, Gary Centlivre, Cynthia Dunham, David King, Denise Moore, Kathy Sachs, Dennis Slimmer, Ron Thornburgh, and Dan Yunk. Others present were: Jim Hollingsworth, INK Executive Director; Phil Elwood, INK General Counsel; Lisa Counts, Shane Myers, DiAnna Wages, and Michael Cook, Kansas Information Consortium (KIC); Carmen Alldritt, Kansas Department of Revenue; Dan Korber, Kansas, Inc.

Approval of Minutes

Yunk referred to the minutes of the November 20, 2008 meeting and requested corrections. A motion was made by Thornburgh to approve the November 20, 2008 minutes. Seconded by Slimmer Motion carried.

Treasurer's Report

Thornburgh deferred to Hollingsworth for the Treasurer's Report. Hollingsworth provided the Board with an overview of the INK Financials for the period ending November 30, 2008.

Hollingsworth provided the Board with an overview of the increase in the PKI accounts. Hollingsworth requested Board approval to move a balance of \$2,562.33 from Fund 477 – Kansas Department of Administration Strategic Information Management to Fund 405 Unrestricted Fund. Hollingsworth noted no other major anomalies within the INK Financials.

A motion was made by Thornburgh to approve the INK Financials for the period ending November 30, 2008 and move the balance of \$2,562.33 from Fund 477 – Kansas Department of Administration Strategic Information Management Fund 405 Unrestricted Fund. Seconded by Ahlerich. Motion carried.

At 10:10 a.m. King joined the meeting.

Network Manager Report

Counts provided the Board with an overview of the Network Manager Report, requesting any questions or clarifications.

Counts noted there were seven Contract(s) for the Board to review:

- **The Kansas Small Business Development Center (KSBDC)** requests INK assistance for providing a Content Management System (CMS) for the hosting and creation of their website
- **The Kansas Board of Cosmetology** requests INK assistance for providing an online payment portal service.
- **The Kansas Board of Nursing** requests INK assistance with for providing an online payment portal service for nurse license renewal.
- **Cowley, Crawford, Cherokee and Labette Counties** request INK assistance for providing a transaction fee-based service for online district court searches.

A motion was made by Slimmer to approve the Contracts between INK and the Kansas Small Business Development Center, Kansas Board of Cosmetology, Kansas Board of Nursing, and Cowley, Crawford, Cherokee and Labette Counties. Seconded by Thornburgh. Motion carried.

Counts noted the Kansas Business Center (KBC) was complete and a demo would be provided later in the meeting.

Counts provided the Board with a memo regarding the Kansas Department of Revenue (KDOR), Division of Motor Vehicles request for decrease to portal share.

Counts noted herself, Hollingsworth, Wagon and Centlivre had met to discuss modifying the revenue share between KDOR and INK for the provision of Driver's License Records. Counts noted the impact of this change would have immediate and long-term impacts on the portal's ability to deliver services in a timely and efficient manner, and presented several alternative solutions that would allow KDOR to recoup incremental revenue without harming the portal.

Centlivre noted the current contract required additional negotiations regarding the fee split.

Discussion ensued regarding KDOR pricing.

At 10:28 a.m. Elwood joined the meeting.

Yunk noted concern with the precedent this decision may present and requested clarification regarding the Board's options and ramifications regarding the KDOR pricing issue.

Elwood declared a conflict of interest regarding this issue because he was involved in KDOR's contract negotiations with their new VIN systems.

Following discussion, Yunk requested Board action in the form of a motion regarding the issue.

A motion was made by Ahlerich to have the INK Executive Committee, including the Executive Director, Network Manager and INK Counsel proceed in further negotiations with the Kansas Department of Revenue to develop a solution to the pricing issue. Thornburgh seconded the motion with an amendment to the original motion to explore solutions with opportunities mutually beneficial to both INK and KDOR. Discussion ensued.

Ahlerich accepted the amendment to the original motion. Yunk referred the Board to the amended motion by Ahlerich, seconded by Thornburgh. Motion carried.

Elwood noted if both INK and KDOR consent, the conflict issue for INK Counsel would not be an issue during negotiations.

At 11:20 a.m. Alldritt was excused from the meeting.

Yunk recognized Thornburgh for his efforts as INK Treasurer.

At 11:25 a.m. Thornburgh was excused from the meeting.

Counts deferred to Myers to provide a presentation regarding the new Kansas Business Center (KBC) application.

Executive Director Report

Hollingsworth provided the Board with the Executive Director Report, requesting any questions or clarifications.

Hollingsworth provided the Board with an update regarding the Kansas Public Key Infrastructure (PKI) and the locally-hosted option. Hollingsworth highlighted several opportunities associated with the Kansas PKI, including with Wolf Creek Nuclear Facility and the Bioscience Research Facility in Manhattan.

Hollingsworth noted INK had provided a meal and snacks for the United States House of Representatives delegates invited to a seminar detailing the architecture and benefits of the Legislative initiative to replace their law-making system (KLISS).

Hollingsworth thanked KIC for the annual JCIT/INK holiday dinner.

Hollingsworth referred to a discussion with Rep. Mike Burgess regarding possible legislation allowing state entities to charge a lower price for online services.

Hollingsworth provided the Board with an update on INK Grants.

Yunk referred the Board to the evaluation schedule in regards to the Executive Director Contract and recommended the Board adhere to the timelines presented in it.

2009 Board Officer Election Committee

Yunk deferred to Dunham regarding the recommendations of the Board Officer Election Committee.

A motion was made by Dunham to approve the following recommendations from the Board Officer Election Committee: Chair – Cynthia Dunham; Vice-Chair – Dan Yunk; Secretary – Stan Ahlerich; Treasurer – Joan Wagon. Seconded by King. Motion carried.

The Board recognized Yunk for his service as INK Chair. Yunk turned the meeting over to Dunham.

2009 Business Plan and Budget

Dunham deferred to Hollingsworth to provide an update regarding the 2009 Business Plan and Budget. Hollingsworth noted budget information other metrics would be integrated into the Business Plan by February 2009. Hollingsworth also noted the current INK Strategic Plan would expire at the end of 2009.

Adjourn

With no further business, at 11:50 a.m. Dunham requested a motion to adjourn the meeting. A motion was made by Slimmer to adjourn the meeting. Seconded by Ahlerich. Motion carried.

Respectfully submitted



Joan Wagon
Secretary